

**THIS ITEM IS FOR INFORMATION ONLY**  
(Please note that "Information Only" reports do not require Equality Impact Assessments, Legal or Finance Comments as no decision is being taken)

**Title of meeting:** Planning, Regeneration and Economic Development

**Subject:** Portsmouth International Port:  
Result of the 2018 Port Marine Safety Code External Audit at Portsmouth International Port carried out by Marico Marine and Risk Consultants Ltd

**Date of meeting:** 04 September 2018

**Report by:** Port Director

**Wards affected:** All

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**1. Requested by**

1.1 The Cabinet Member for Planning, Regeneration & Economic Development.

**2. Purpose**

2.1 To provide information about:

- The 2018 Port Marine Safety Code External Audit at Portsmouth International Port carried out by Marico Marine and Risk Consultants Ltd.

**3. To report to Members of the outcome of an external independent audit at Portsmouth International Port carried out by Marico Marine and Risk Consultants Ltd of the application of the Port Marine Safety Code**

**3.1 Introduction**

3.1.1 Portsmouth International Port appointed Marine and Risk Consultants Ltd (Marico Marine) to conduct an annual Port Marine Safety Code audit and, in addition, to review progress on the implementation of the findings of previous annual audits carried out by Marico Marine.

The audit was carried out by Ray Blair on 17 April 2018 following a desk-based review of previously held documentation, including the previous audit reports.

The Audit report is a technical document of some 40 pages in length. The Executive Summary of the 40 page audit is set out below.

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### **3.2 Executive Summary 2018**

During the review of the last audit, carried out in April 2017, it was duly noted that the majority of recommendations and observations from previous audits had been carried out, including:

- Introduction of proactive monitoring of the performance of Portsmouth International Port's Pilotage Exemption Certificate holders;
- Introduction of a pilotage revalidation procedure;
- A briefing on recent changes to the Port Marine Safety Code (November 2016 Revision) and Guide to Good Practice on Port Marine Operations (February 2017 Revision) was given to members of Portsmouth City Council in November 2017;
- The Port's Port Marine Safety Code website is now clearly linked from the Portsmouth International Port website;
- A four element check-trip system for pilots and, where appropriate, Pilotage Exemption Certificate holders, has been consulted with stakeholders, agreed and introduced;
- All dead tow and non-routine towage applications are now formally approved in writing and records are retained; and
- Risk Assessments are updated following incident investigations.

The following observation from the 2017 audit is under active consideration but has yet to be progressed:

- Consideration should be given to formulating a ranked hazard list derived directly from the Port's Navigation Risk Assessment.

Several observations were noted during this year's audit, the most significant being:

- Following the forthcoming local elections, it is suggested that the Harbour Master advises newly elected Councillors as to their responsibility under the Port Marine Safety Code;
- It is recommended that a brief Environmental Policy statement is added to the Policies and Procedures Section on the Port's Port Marine Safety Code website;
- It is suggested that, as the Port's Marine Safety Management System is aligned to the sections of the Guide to Good Practice on Port Marine Operations, it is updated to reflect the 13 sections of the current version;

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- It is suggested that, following discussion with the Training Manager, an improved training bring-up system, as used by the Deputy Harbour Master and other line managers, is implemented to assist line managers with the important tasks of recruitment, training and reporting; and
- It is recommended that Southampton Vessel Traffic Service and Queen's Harbour Master Portsmouth Harbour Control are advised on the Port's Passage Plan abort point, in case they are not already aware.

**"In summary, it is considered that Portsmouth International Port continues to comply satisfactorily with the requirements of the Port Marine Safety Code".**

Report Number: 18UK1413  
Issue: 01  
Date: 29 May 2018

3.3 The Port Director can confirm that through the above external annual independent audit by Marico Marine and Risk Consultants Ltd that "Portsmouth International Port continues to comply satisfactory with the requirements of the Port Marine Safety Code".

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Signed by (Director)

**Background list of documents: Section 100D of the Local Government Act 1972**

The following documents disclose facts or matters, which have been relied upon to a material extent by the author in preparing this report:

Title of document	Location